



February 12, 2022

Test Session February 11, 2022

Registration Deadline: January 21, 2022

Hosted by the Casper Figure Skating Club

Casper Ice Arena
1804 East 4th Street
Casper, WY 82601

Chief Referee: Janna Blanter
Chief Accountant: Sheldrin Zhu

Approved by the U.S. Figure Skating Learn to Skate USA Program and sanctioned by:



For questions regarding the competition, please contact:
Rhonda Stark, Competition Chair

CasperFSC@gmail.com

The Casper Invitational will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#) and the current Compete USA Manual, as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered members of Learn to Skate USA, a U.S. Figure Skating member club, or a U.S. Figure Skating collegiate club; or who are an individual member of U.S. Figure Skating in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

COVID-19 EVENT POLICIES:

EFFECTIVE MONDAY, AUGUST 2, face coverings are required to be worn indoors by ALL persons (including fully vaccinated persons) attending any U.S. Figure Skating sanctioned events or activity despite local, state or facility policies. Review the full update [here](#). Signage templates can be found [here](#). Exceptions:

- Athletes practicing or competing on the ice.
- Warming up outside.

Casper Figure Skating Club and Casper Ice Arena will be complying with all Federal, State, and Local regulations and any additional public health notices in place at the time of the competition, including recommendations from U.S. Figure Skating. See page 6 of this announcement for details on our Operation and Safety Plan. If the competition is cancelled due to current health recommendations or low entries, a FULL refund less the convenience fee will be issued.

SERIES INFORMATION:

Adult 1-6, adult beginner, adult high beginner, adult pre-bronze and adult bronze program/free skate events that meet Adult Competition Series guidelines are offered at this competition. Adult Competition Series participants must submit a photo, scanned copy, email attachment or screenshot of the results sheet to adultcompetitionseries@gmail.com by the deadline published in the most recent [Adult Competition Series Handbook](#) to receive credit and series points.

ELIGIBILITY/TEST LEVEL:

Test Level: Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Entries may skate one level above (skate up) that for which they qualify but they may not “skate down” in any event. Skaters may not compete at more than one level in the same type event in the same competition.

Age restrictions/requirements:

Age restricted events (see rule book or appropriate handbook/guidelines for restrictions) are based upon the skater’s age as of January 21, 2022.

COMPETITION REGISTRATION:

Registration is through the EntryEeze portal. Skaters, who are members of US Figure Skating or Learn to Skate USA using the member number provided by the organization. It is very important to the success of the competition that skaters are placed in the correct divisions. If, for whatever reason, the Referee or the Local Organizing Committee (LOC) discovers that a skater has been placed in a category that is below his/her class level, the Chair and Referee will have the option to move the skater into the proper division, even if this has to be done the day of the competition. This will ensure that every event is as fair as possible to the competitors.

The registration desk will be in the lobby and will open 30 minutes prior to the first practice ice session of the day and will close after the start of the last practice ice session or event of the day. Please register promptly when you arrive at the ice arena.

MANDATORY ATHLETES:

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, dance, pairs, shadow dance, theatre, etc.) with at least one minor athlete must complete SafeSport training.

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email safesport@usfigureskating.org for instructions or questions regarding parental consent.

REFUND POLICY:

Full refunds including practice ice, minus the online convenience fee, are available if withdrawal is prior to CLOSE OF ENTRIES – January 21, 2022. After CLOSE OF ENTRIES, refunds are only available if the event is not held due to lack of entries – 2 competitors constitute an event. Prepaid practice Ice is not refundable or transferable. There will be no medical refunds given unless a positive COVID test is provided. The online convenience fee is not refundable for any reason.

SCHEDULE:

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available approximately two weeks after the close of entries. All participants will be notified via email once available.

FACILITIES:

The competition will be held at Casper Ice Arena, 1804 E. 4th St, Casper WY 82601. 307-235-8484. The rink is 200 x 85. Our rink tends to run cooler and there will be a snack bar open during the event

MUSIC SUBMISSION:

Competition music for all events that require music must be submitted electronically via the online registration system by the music deadline of Friday January 28, 2022, at 11:59 pm. After you have paid for your events, the system will prompt you to upload your music for each event that requires music. If your music is not available at that time, you can logout of your account and return later to upload our music by going to the “competition” tab and then selecting “my music”. Your music must meet the following criteria. If you have questions about what format you have, please contact your coach, and get a new version of your music that meets the criteria listed below.

Music Criteria:

- 1) File Format: MP3 (the online system will automatically check this)
- 2) 2) Bit Rate: 192 kbps or higher (this will be checked by the music chairperson, and they may request you upload a corrected file)
- 3) 3) Sample Rate: 44,100 kHz (this will be checked by the music chairperson, and they may request you upload a corrected file)
- 4) 4) Leaders and trailers (the silence or “dead space” before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their completion music on a digital device such as a phone or a zip/thumb drive as a backup in case of technical difficulties.

Competitors participating in events with music are required to upload their music to EMS no later than Friday January 28, 2022, at 11:59 pm (MST).

Anyone not submitting their music by the deadline date will be assessed a \$25.00 admin fee that will be collected online or at the registration desk before the skater is allowed to skate. Anyone needing to change their music after the music deadline will be assessed a \$25.00 change fee that will be collected online or at the registration desk. Please make sure you have uploaded the correct music!

LIABILITY: U.S. Figure Skating, the Casper Figure Skating Club, and Casper Ice Arena accept no responsibility for illness, injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook. U.S. Figure Skating Waivers are a requirement for ALL athletes. The online waivers must be completed via [Members Only](#) prior to the competition, instruction [here](#).

LOCKER ROOMS AND CHANGING AREAS:

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SafeSport Handbook (both found on the [U.S. Figure Skating SafeSport](#) page).

PRACTICE ICE:

We will be offering unofficial practice ice. These sessions will be 20 minutes and no music will be played. Sessions will be available throughout the competition, selectable by the skater from the schedule once posted. Max number of sessions is 2 per skater for pre-purchase.

Unofficial practice ice pricing – no music:

- \$20.00 pre-purchased
- \$25.00 purchased from the schedule
- \$30.00 at registration

You will receive an email with a PIN number to access your practice ice records and select your sessions. No showcase props are allowed on practice ice sessions. PRACTICE ICE SESSIONS ARE NON-TRANSFERABLE AT ANY TIME AND NON-REFUNDABLE AFTER CLOSE OF ENTRIES.

PHOTO/VIDEO: NO FLASH PHOTOGRAPHY allowed in the rink area during competition. Flash photography is dangerous to the skaters! The competition committee reserves the right to remove anyone from the rink who ignores requests and warnings regarding the use of flash photography.

Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.

AWARDS: Awards will be presented as closely to the conclusion of each event as possible. We will award medals for top 4 places and ribbons will be awarded for 5th and 6th placers.

OFFICIAL NOTICES: An official bulletin board will be maintained at Casper Ice Arena lobby. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule

changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

IMPORTANT NOTICE FOR ALL COACHES:

To be a credentialed coach at a sanctioned non-qualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating.

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - o The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - o The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. *
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. *
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - o The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - o The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

* Accessible via U.S. Figure Skating Members Only Website:

www.usfsaonline.org Person Icon  or Account Member Profile Compliance

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

TEST SESSION: Casper FSC is offering a U.S. Figure Skating test session on Friday before the

competition. It will be scheduled between the hours of 3:00 PM and 8:45 PM. More information will be announced when available.

CONTACT INFO: If you have questions, please contact Rhonda Stark, CFSC Organizing Committee Chair. 307-277-0144, Casperfsc@gmail.com.

HOST HOTEL:

MainStay Suites
551 Granite Peak Dr.
Casper, WY 82609
307-472-7829

Mention Casper Invitational to receive our event pricing or see direct link on the front page of the online registration system or follow the link below:

<https://www.choicehotels.com/reservations/groups/QY3215>

REGISTRATION AND FEES:

Secure online registration and credit card payments available at www.casperfsc.org powered by EntryEeze. Entries must be submitted online no later than **midnight on January 21, 2022**. Late entries, if accepted, will be assessed a late fee as listed below.

First Singles Event	\$100
Subsequent Singles Events	\$25
Duets, Trios	\$100
Ensembles	\$100
Late Entry Fee (after 1/21/22)	\$50
Change Fee (after 1/21/22)	\$50
Late Music Fee (after 1/28/22)	\$25
Music Change (after 1/28/22)	\$25

COVID-19 Operation and Safety Information (as of October 30, 2021)

Casper Figure Skating Club and Casper Ice Arena will be complying with all Federal, State, and Local regulations and any additional public health notices in place at the time of the competition, including recommendations from U.S. Figure Skating.

- **All attendees are always required to properly wear face coverings** over their nose and mouth and secured under their chin while in the facility. Skaters may remove their masks while on the ice for practice, warm-up, and events. This is not only for your protection, but for the protection of others and is applied to all attendees.
- **Social distancing from those not in your cohort must be maintained at all times.** The CDC recommends a distance of 6 feet.
- **Chaperones/Spectators:** In general, spectators will not be allowed for practice ice. Skaters under the age of 11 may have 1 chaperone in the rink for practice.
- At this time Spectators will be allowed during the competition in the stands; however, we do ask that you maintain social distancing of 6' and masks at all times while in the Arena setting (stands, lobbies, locker room and bathrooms). Please do not collect in groups in the stands or lobbies. If your skater is not on the ice please wait outside of the Arena.

- **U.S. Figure Skating Waivers are a requirement for ALL athletes.** The online waivers must be completed via [Members Only](#) prior to the competition, instruction [here](#).

Any changes to the policy will be sent to skaters, parents, coaches one week prior to the competition.

EVENTS OFFERED:

See current [Rulebook](#), Compete USA Manual or [U.S. Figure Skating Website](#) for Rules/Requirements.

SINGLES	IJS/6.0	1st EVENT	2nd+ EVENT
Excel Free Skate (Excel Beginner – Excel Senior)	6.0	\$100.00	\$25.00
Well Balanced Free Skate (No Test – Pre-Juv)	6.0	\$100.00	\$25.00
Well Balanced Free Skate Exhibition & Critique (Juv – Sr)	N/A	\$100.00	\$25.00
Adult Free Skate (Adult Pre-Bronze – Master Jr/Sr)	6.0	\$100.00	\$25.00
Adult Beginner & High Beginner Free Skate	6.0	\$100.00	\$25.00
SPECIALTY	JUDGING	1st EVENT	2nd+ EVENT
Compulsory Moves (No Test–Senior)	6.0	\$100.00	\$25.00
Excel Compulsory Moves (Excel Beg.–Excel Prelim.)			
Adult Compulsory Moves (Adult Beginner–Masters Jr/Sr)	6.0	\$100.00	\$25.00
Jumps Challenge (Beginner–Senior)	6.0	\$100.00	\$25.00
Adult Jumps Challenge (Adult Beginner–Masters Jr/Sr)	6.0	\$100.00	\$25.00
Spins Challenge (Beginner–Senior)	6.0	\$100.00	\$25.00
Adult Spins Challenge (Adult Beginner–Masters Jr/Sr)	6.0	\$100.00	\$25.00
Step Sequence (Pre-Pre.–Senior)	6.0	\$100.00	\$25.00
Adult Step Sequences (Adult Pre-Bronze–Masters Sr)	6.0	\$100.00	\$25.00
Moves in the Field (Pre-Pre.–Senior)	6.0	\$100.00	\$25.00
Adult Moves in the Field (Adult Pre-Bronze–Masters Sr)	6.0	\$100.00	\$25.00
THEATRE ON ICE	6.0	\$100.00	\$25.00
SHOWCASE – NEW EVENT IMPLEMENTATION**	JUDGING	1st EVENT	2nd+ EVENT
Individual Entertainment (No Test – Senior, Adult)	6.0	\$100.00	\$25.00
Duets (No Test – Senior, Adult)	6.0	\$100.00	\$25.00
Interpretive	6.0	\$100.00	\$25.00
Mini Production Ensemble	6.0	\$100.00	\$25.00
Production Ensemble	6.0	\$100.00	\$25.00
Adaptive Individual Events	6.0	\$100.00	\$25.00
Adaptive Unified Partner Events	6.0	\$100.00	\$25.00

Snowplow Sam-Basic 6 Program w/ Music	6.0	\$100.00	\$25.00
Pre-Free Skate – Free Skate 1-6 Program w/ Music	6.0	\$100.00	\$25.00
Adult 1-6 Program w/ Music	6.0	\$100.00	\$25.00
Snowplow Sam – Basic 6 Elements	6.0	\$100.00	\$25.00
Pre-Free Skate – Free Skate 1-6 Compulsory Moves	6.0	\$100.00	\$25.00
Adult 1-6, Beginner – Bronze Compulsory Moves	6.0	\$100.00	\$25.00
Compete USA – Spin Challenge	6.0	\$100.00	\$25.00
Compete USA – Jump Challenge	6.0	\$100.00	\$25.00
Compete USA – Hockey 1-4 Elements & Skills Challenge	6.0	\$100.00	\$25.00
Compete USA – Team Compulsory	6.0	\$100.00	\$25.00
Compete USA - Theatre On Ice	6.0	\$100.00	\$25.00
Compete USA – Showcase	6.0	\$100.00	\$25.00
Compete USA – Solo Dance	6.0	\$100.00	\$25.00
2021-22 Compete USA Manual		\$100.00	\$25.00
Special Olympics Badges	6.0	\$100.00	\$25.00
Special Olympics – Free Skate Program, Pairs & Dance	6.0	\$100.00	\$25.00
Skate United Badges	6.0	\$100.00	\$25.00
Special Olympics Manual/Handbook			
Adaptive Skating Manual			